

**SADDLEWORTH**

Parish Council

December 2023

To: All Members of the Saddleworth Parish Council

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Christmas Council Meeting** of the **Parish Council** to be held in the **Council Chamber** at Saddleworth Civic Hall, Uppermill on **Monday 18th December at 7:00pm** for the purpose of conducting the under mentioned business.

Yours faithfully

**K E Allott**

Clerk to the Council

**AGENDA**

**Welcome by the Chairman**

**Prayers led by Revd Paul Monk**

1. **To receive Public Questions**
2. **Chairman’s Urgent Business**
3. **To receive apologies for Absence**
4. **Correspondence**
5. **To receive Declarations of Interest**
6. **To approve and confirm as a correct record the Draft Minutes of the Council Meeting held on 27th November 2023**
7. **To note the minutes of the Finance Committee meeting held 23rd November 2023**
8. **To note the minutes of the Strategic Planning meeting held 30th November 2023**
9. **To note the minutes of the Planning Committee meeting held 4th December 2023**
10. **To note the minutes of the Finance Committee meeting held 14th December 2023 (to follow)**
11. **To note the minutes of the Extraordinary Assets Management Committee meeting held 14th December 2023 (to follow)**
12. **To note the minutes of the Extraordinary Environment Committee meeting held 14th December 2023 (to follow)**
13. **Approval of the 2024-5 Budget Proposal**
14. **Accounts for Payment Income £ 5,299.35 Expenditure £23,512.52**
15. **Dates of the next meeting:- Monday 22nd January 2024 at 19.30hrs**

**A Christmas buffet kindly prepared by the Chairman’s Charity and Carols in the lower hall will follow after the meeting. You are more than welcome to bring along your partner or a guest.**

|  |  |  |  |
| --- | --- | --- | --- |
| **November 23 Payments** |  |  |  |
| **Bank Date** | **Supplier** | **Details** | **Amount** |
| **02/11/2023** | **CIA FIRE/SECURITY** | **CCTV Repair** | **48.00** |
| **06/11/2023** | **POST OFFICE** | **POSTAGE** | **79.50** |
| **07/11/2023** | **CAPRICORN SECURITY** | **Staxx of Soul 6/10 // Graham Park 7/10** | **693.00** |
| **08/11/2023** | **AMAZON** | **ID Card Holders** | **8.99** |
| **08/11/2023** | **AMAZON** | **Toilet Brushes** | **14.49** |
| **08/11/2023** | **TV LICENCE** | **TV Licence** | **13.25** |
| **13/11/2023** | **CRAIG LEES** | **Extra Work - Bar Area** | **382.00** |
| **13/11/2023** | **EXPENSES** | **Milk** | **2.70** |
| **13/11/2023** | **MBHARRINGTON** | **Burial - 26/10/23** | **360.00** |
| **13/11/2023** | **MBHARRINGTON** | **Various - Bus stop/Allotment strim/Toilet sign/Sandbags** | **456.00** |
| **13/11/2023** | **BUCKLE J & SON** | **Dawsons Field + Red Row Grass Cutting 10/23** | **220.00** |
| **13/11/2023** | **CENTRE GLASS** | **Cleaning Consumables** | **190.50** |
| **13/11/2023** | **SEFTONS** | **Payroll - 10/23** | **48.00** |
| **14/11/2023** | **Salaries** | **Admin - 11/23** | **4,168.47** |
| **14/11/2023** | **Salaries** | **Civic - 11/23** | **3,798.43** |
| **15/11/2023** | **OMBC** | **General Rates - Civic Hall** | **1,160.00** |
| **15/11/2023** | **OMBC** | **Refuse collection** | **235.60** |
| **15/11/2023** | **OMBC** | **Pest Control** | **30.00** |
| **15/11/2023** | **OMBC** | **Temp Footpath Closure** | **239.38** |
| **15/11/2023** | **OMBC** | **Rates - Cemetery** | **48.00** |
| **16/11/2023** | **PREMIER COMPLIANCE** | **Installation of kitchen extractor duct access doors** | **420.00** |
| **16/11/2023** | **PREMIER COMPLIANCE** | **Deep clean kitchen extractor duct** | **369.60** |
| **16/11/2023** | **INTEGRATED WATER** | **Legionella Risk Assessment** | **402.00** |
| **16/11/2023** | **S/WORTH HEATING** | **Annual Boiler & appliances service & gas safety certificate** | **370.61** |
| **16/11/2023** | **CAPRICORN SECURITY** | **SASL Olympics Presentation 14/10/23** | **297.00** |
| **16/11/2023** | **HARVEYS WORKWEAR** | **Site Staff Work wear (Sweatshirts)** | **149.46** |
| **16/11/2023** | **GGC MEDIA / SADD INDY** | **Site Manager Vacancy Advert** | **70.00** |
| **16/11/2023** | **GGC MEDIA / SADD INDY** | **Civic Hall Advert** | **63.00** |
| **16/11/2023** | **SCOUTHEAD & AUSTERLANDS COMMUNITY GRP** | **Filling Holes at Dawsons Field - materials** | **132.96** |
| **16/11/2023** | **LALC** | **Councillor Training - JG/KB/LA** | **105.00** |
| **16/11/2023** | **AMAZON** | **First Aid Wipes** | **4.99** |
| **17/11/2023** | **ZURICH INSURANCE** | **Insurance 23/24 Q2 to 30/11/23** | **1,056.43** |
| **17/11/2023** | **WATER PLUS** | **Water 04/09 - 03/10/23** | **407.02** |
| **17/11/2023** | **CIA FIRE/SECURUTY** | **Replace faulty Office Panic Button** | **138.00** |
| **17/11/2023** | **EASY WEB SITES** | **Website Management Fee - 11/23** | **27.60** |
| **20/11/2023** | **HMRC** | **Tax & NI - Admin - 10/23** | **1,410.96** |
| **20/11/2023** | **HMRC** | **Tax & NI - Civic - 10/23** | **994.10** |
| **22/11/2023** | **COMMERCE BUSINESS** | **Copier/Printer Usage 22/09 - 19/10/23** | **89.62** |
| **24/11/2023** | **ELCONS HR/LAW** | **HR/Legal Consultancy (13)** | **121.20** |
| **24/11/2023** | **CIA FIRE/SECURUTY** | **CCTV system staff Training** | **96.00** |
| **27/11/2023** | **SHORROCK TRICHEM** | **Hygiene Services** | **140.87** |
| **27/11/2023** | **CENTRE GLASS** | **Cleaning Consumables** | **116.69** |
| **27/11/2023** | **AMAZON** | **Adobe Acrobat subscription** | **19.97** |
| **28/11/2023** | **CAPRICORN SECURITY,** | **Event Disco - 28/10/23** | **297.00** |
| **28/11/2023** | **AMAZON** | **Child Defib Pads** | **114.00** |
| **28/11/2023** | **AMAZON** | **First Aid Kit** | **19.49** |
| **29/11/2023** | **VIKING STATIONERY ,** | **Stationery** | **82.81** |
| **29/11/2023** | **GREENFIELD PUBLISH,** | **S/worth Monthly Mag - 11/23** | **82.80** |
| **29/11/2023** | **ROCHDALE MBC , DBS C** | **DBS Checks x 4** | **71.20** |
| **29/11/2023** | **CAPRICORN SECURITY** | **Wedding 21/10/23** | **297.00** |
| **29/11/2023** | **POST OFFICE** | **Stamp Stock** | **22.50** |
| **30/11/2023** | **UNIVERSAL LAUNDRY** | **Laundry (Recharged re 21/10/23)** | **67.50** |
| **30/11/2023** | **GMPF** | **Pensions - Admin - 11/23** | **991.42** |
| **30/11/2023** | **GMPF** | **Pensions - Civic - 11/23** | **615.64** |
| **01/12/2023** | **BRITISH GAS** | **Electricity 28/9/23 - 7/11/23** | **1,626.25** |
| **29/11/2023** | **EXPENSES** | **Xmas Tree Storage Bags x 2** | **12.00** |
| **29/11/2023** | **EXPENSES** | **Office Coffee/Tea** | **10.67** |
| **29/11/2023** | **EXPENSES** | **Office Tea/Milk** | **2.85** |
|  |  |  | **23,512.52** |